

## Concessions Representative

---

### Description

Under the supervision of the Box Office Lead, the representative will run all activities related to concessions including, but not limited to:

- sell food and drink to patrons
- provide quality customer service
- track purchases and oversee accounting
- handle set up, maintenance, and cleanup of concessions area
- perform any other task as may be required to achieve the overall efficiency of operations

### Qualifications

- highly organized and able to work under pressure
- pleasant and friendly manner, ability to help a wide variety of people feel at ease
- good numerical skills, ability to handle cash transactions and accounting
- previous experience handling food and drink sales strongly recommended
- ServSafe and Tips certified (we may consider providing these for strong applicants)
- Fully vaccinated for Covid-19, including a booster shot

### Application Process

Applications will be accepted on a rolling basis.

GBSC is an Equal Opportunity Employer. People from diverse backgrounds are strongly encouraged to apply. Candidates are invited to submit a cover letter resume, electronically to:

[vanessa@greaterbostonstage.org](mailto:vanessa@greaterbostonstage.org)

Candidates of interest will be contacted. We regret that we are unable to follow up with every candidate. No phone calls, please.

To learn more about the theatre please visit [GreaterBostonStage.org](http://GreaterBostonStage.org).

**Salary \$20/hour, 3-hour minimum shift**  
**Night and weekend availability required**